

PRIVACY NOTICE FOR VISITORS

This privacy notice sets out how Limerick Twenty Thirty Strategic Development DAC ("the Company") processes personal information about you which you might provide to us or which we collect at our reception area, in accordance with the General Data Protection Regulation (EU) 2016/679 ("GDPR") and the Data Protection Acts 1988-2018 ("the DPA").

The Company acts as a data controller in respect of this data. The Company's internal data protection contact is Kaitlin McGrath who is responsible for overseeing this policy and its implementation.

What personal data the Company will collect and why?

The Company will process any personal data that you provide to us which might include your name, contact details, image/voice recording¹, details relating to your business, business cards, CV's and any presentations/promotional material or any other personal data supplied by you.

Personal data collected at our reception area may be collected for a specific purpose or for a number of purposes, which will depend on the nature of your visit. The reason we require your personal data will generally be made clear to you at the time by a member of staff however, if you have any additional queries in this regard, please let us know.

The legal basis upon which we rely on to process this personal data

Subject to any other relationship you might have with the Company which may justify us lawfully processing your personal data on some other basis, the Company will primarily rely on your consent to process personal data provided/collected at our reception area in circumstances where you voluntarily provide this information to us. Where we process your personal data on the basis of consent, this consent can be withdrawn at any time by letting us know. Please note that where you withdraw your consent to the processing of your personal data for any particular reason, this will not affect the lawfulness of any processing carried out before such withdrawal.

In certain circumstances, personal data which is provided/collected at our reception area from visitors may be processed on the basis of our legitimate interests to do so, which include:

- Verifying your identity;
- Carrying out organisational, administrative, financial, human resource and/or accounting activities;
- Allowing you to access the Company's premises for a particular purpose, whether as a visitor or otherwise; and/or
- Protecting individuals and assets on Company premises.

Where we collect personal image/voice recording data via CCTV, this will be processed in accordance with our CCTV policy, which is [linked](#) for your information.

How long will you keep my data?

Where we process your personal data on the basis of your consent, such data will only be processed for as long as we have your consent to do so. Otherwise, your personal data will be processed and retained by the Company only for so long as it has a justifiable basis to do so for example:

- In accordance with our legitimate interests, for example to carry out our day to day business activities, promote our business or where necessary, to establish or defend legal claims;
- In order to perform a contract to which you are subject;
- To comply with a statutory or other legal obligation to which we are subject;
- To protect yours or the vital interests of another party; and/or
- To carry out a task which is in the public interest or to exercise official authority, which is vested in the Company.

Any personal image/voice recording data collected via CCTV will be retained in accordance with our CCTV policy.

Where will my data be processed and who will have access to it?

Your personal data will be processed primarily by Company employees, who are subject to a duty of confidentiality in relation to Company business. Where you request or consent to us doing so, or where it is necessary to fulfil the legitimate business objectives of the Company, your personal data may be transferred to a third party. The Company will take all necessary steps to ensure the security and confidentiality of the personal data in any such onward transmission, in accordance with its obligations under the GDPR and the DPA.

Your rights

Subject to certain limited exceptions, you may at any time contact the Company to exercise the rights afforded to you pursuant to Chapter 3 of the GDPR, including the right to access, rectify, erase, restrict/object to the processing of your personal data, to make a data portability request and/or to withdraw your consent to the Company processing your data (where required/given). You may also notify any questions, concerns or complaints you have regarding any data processing by the Company which you consider inappropriate or unjustified to Kaitlin McGrath at kaitlin.mcgrath@limerick2030.ie and/or to the Irish Data Protection Commission at info@dataprotection.ie.